

5-S Workshop

Your first Step for A Visual & Efficient Workplace

This 5-Step process will provide you with a roadmap to organize your facility (or department) and keep it organized. Imagine a workspace where the status of work is evident, anyone can quickly find the information they need, the tools required for a job are always at hand, and clutter is eliminated! In this **4-hour** workshop, you will learn how to create (and sustain) this environment using the 5S's: Sort, Shine, Set in Order, Standardize and Sustain.



Who Should Attend?

Leaders who want to learn more about reducing the waste and clutter from their work environments. Bring your team to this workshop to build a common understanding of basic Lean principals.

Outline

- > 5S Definitions
- > Expected Benefits
- > 5S Overview
 - (1) Sort
 - (2) Simplify Access (Set in Order)
 - (3) Sweep (Shine)
 - (4) Standardize
 - (5) Self-Discipline (Sustain)
- > The Seven Modes of Waste
- > Waste-Free Costs
 - ** Watch Video **
- > 5S Implementation
 - Plan
 - * Educate Workforce
 - * Conduct Preliminary Evaluation
 - * Initiate 5S Implementation
 - Study /Evaluate Results after Implementation
 - Act
 - * Adjust / Improve through "Lessons learned"
 - * Recognize Achievements/ Celebrate Success

Contact us for a quote to bring this workshop on-site!



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